

**ELIZABETH TOWNSHIP BOARD OF TRUSTEES  
MIAMI COUNTY, OHIO  
REGULAR MEETING MINUTES OF NOVEMBER 20, 2019**

The Elizabeth Township Board of Trustees held a Regular Meeting on November 20, 2019, at 5710 E. Walnut Grove Road, Troy, Ohio at 7:00 p.m. John R. Ryman, President, called the meeting to order and the Fiscal Officer called the roll. The following members were present:

President	John R. Ryman	EMS Steve Trusty	Kris Mick
Vice Pres.	Greg D. Dilts	ETCC Nic Rice	Randy Mott
Trustee	William D. Sutherly	Zoning Sam O'Neal	
Fiscal Officer	Mary Ann Mumford	MCSD-Randy Slusher	

The following order of business was established:

- ITEM # 1 Meeting with representative from Miami County Sheriff's Department
- ITEM # 2 Meeting with representative from EMS
- ITEM # 3 Meeting with representative from ETCC
- ITEM # 4 Presentation of Bills-Authorization for approval and payment
- ITEM # 5 Meeting with representative from Zoning
- ITEM # 6 Presentation of the Minutes of the previous Meeting held on November 6, 2019
- ITEM # 7 Fiscal Officer Report
- ITEM # 8 COMMITTEE REPORTS:
  - A. William D. Sutherly-Equipment and Cemeteries
  - B. John R. Ryman- Buildings and Personnel
  - C. Greg D. Dilts-Roads
- ITEM # 9 Any other business to be transacted.
- ITEM # 10 ADJOURNMENT

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**ITEM # 1** Mr. Sutherly reported a woman went through the fence at the Children's Home Road property after hitting a deer. The sheriff's report showed she was unlicensed and uninsured. Mr. Sutherly asked Dep. Slusher what options the township had to get the fence repaired. Dep. Slusher said a car-deer hit is a no fault accident. Dep. Slusher advised the township could file a civil suit for repairs. Mr. Sutherly said there was a break in at 2570 State Route 201 and asked if Dept. Slusher if he had any details on the break in. Dep. Slusher reported the individual was charged and arrested.

**ITEM # 2** Mr. Trusty shared the October EMS Report with the board. There were 12 EMS runs and 1 Fire run for the month. Mr. Trusty will submit quotes for replacing a section of the fire hose at the next meeting. Mr. Trusty and Mary Ann have been working on EMS fees not being paid through Medicount. Mr. Trusty found when two id numbers are linked together one of the numbers was dropped, due to a malfunction in the software. The township's number was dropped for fee payment. Mr. Trusty said the matter has been corrected. The township should start receiving back payments.

**ITEM # 3** Mr. Rice reported \$5,171.25 was receipted in from November 2, - November 15, 2019. The increase reflects new memberships purchased at the Craft Bazaar. There are currently 360 members including spouses and dependents. Mr. Rice said he contacted Western Ohio for T-shirt pricing and they would cost \$7.33. Mr. Rice will get samples to look at.

Stephanie Richardson has requested weights for her classes. Rogue quoted \$707.82 for 9 pair of weights from 15-35 pounds. Mr. Rice said six mats need replaced at a cost of \$101.94 from Amazon and three basketballs need replaced at a cost of \$91.11 from Amazon. Mr. Rice said Mr. and Mrs. Rectenwald would like to donate a nice foosball table to the center. A Motion by Greg D. Dilts, Seconded by William D. Sutherly was made to allow Nic to use the township credit card to purchase nine pair of weights from Rogue at a cost of \$707.82, purchase six new mats for \$101.94, and three new basketballs for \$91.11 from Amazon. VOTE: Mr. Sutherly-yes, Mr. Dilts-yes, Mr. Ryman-yes. John R. Ryman, President, declared the Motion carried.

## **ELIZABETH TOWNSHIP MEETING MINUTES OF NOVEMBER 20, 2019 CONTINUED:**

A Motion by John R. Ryman, Seconded by Greg D. Dilts to accept the donation of a foosball table for the center from Mike and Flora Rectenwald. VOTE: Mr. Sutherly-yes, Mr. Dilts-yes, Mr. Ryman-yes. John R. Ryman, President, declared the Motion carried.

Mr. Rice reported the carpet would be installed in the preschool room during Christmas break.

**ITEM # 4** Fiscal Officer submitted Bills for payment totaling \$6,123.72. A Motion by Greg D. Dilts, Seconded by William D. Sutherly, to approve the payment of bills totaling \$6,123.72 as submitted. VOTE: Mr. Sutherly-yes, Mr. Dilts-yes, Mr. Ryman-yes. John R. Ryman, President, declared the Motion carried.

**ITEM # 5** Mr. O'Neal said he delivered a copy of the zoning changes to the Miami County Planning Director for his approval. When received back, Mr. O'Neal will share it with the zoning commission board, after their approval, it will be submitted to the board of trustees. Mr. O'Neal said Mr. Mott spent his time preparing the changes. Mr. Mott said he volunteered and was glad to help.

**ITEM # 6** The Meeting Minutes of November 6, 2019 were approved as presented.

**ITEM # 7** Mary Ann shared various financial reports with the board. Mary Ann said both transfers have been competed to the Minster checking account from the investment accounts. Mary Ann shared the 2020 insurance policy and quote of \$16,615.00 from OTARMA. After reviewing the policy a Motion by Greg D. Dilts, Seconded by William D. Sutherly to approve and accept the policy for \$16,615.00 from OTARMA for 2020 township insurance coverage. VOTE: Mr. Sutherly-yes, Mr. Dilts-yes, Mr. Ryman-yes. John R. Ryman, President, declared the Motion carried.

Mary Ann shared new coverage information that would replace the typical bond for elected officials in office. After discussing the costs, and coverages of both, the board will continue with the free bond coverage provided by OTARMA.

Mr. Sutherly said his banker might be able to earn more on township investments. Mr. Sutherly will collect more information and report back to the board.

### **ITEM # 8 COMMITTEE REPORTS**

- A William D. Sutherly-Cemeteries/Equipment
- B. John R. Ryman-Buildings and Personnel
- C. Greg D. Dilts-Roads

Mr. Sutherly said the under carriage of the dump truck is rusting out. The truck is in good shape except for the rust. Mr. Sutherly will look into getting sand blasting quotes to get it fixed. The board discussed having Frank adjust the lights on the plow and to fix the fence at Children's Home with some t-posts.

Mr. Ryman said we need to consider phasing in some new vehicles so we are not replacing all of them at once.

The board discussed showing the staff at the ETCC appreciation for their efforts during 2019. A Motion by Greg D. Dilts, Seconded by William D. Sutherly to allow Mary Ann to purchase \$50.00 gift cards to The Caroline in Troy, for staff appreciation for non-instructor and non-seasonal employees at the ETCC, using the township credit card. Including Frank Bowman, Connie Bruggeman, Connie Cadwell, Rebekah Eidemiller, Nikki Frazier, Carmony Goecke, Kim Heim, Jackie Koble, Dale Puchalski, Sabrina Risner, Nic Rice, and Kim Seitz. VOTE : Mr. Sutherly-yes, Mr. Dilts-yes, Mr. Ryman-yes. John R. Ryman, President, declared the Motion carried.

Mr. Sutherly said Douglas Heating and Cooling submitted two quotes for the furnace in the bay area at the EMS building. \$6,147.00 for an oil furnace unit and \$4,240.00 for a propane gas unit. The board discussed the problem the current system is having and other possible companies that might be able to fix it. A Motion by John R. Ryman, Seconded by William D. Sutherly to have Douglas Heating and Cooling install the propane gas unit for \$4,240.00, if Johnson Heating LLC is unable to fix the unit. VOTE: Mr. Sutherly-yes, Mr. Dilts-yes, Mr. Ryman-yes. John R. Ryman, President, declared the Motion carried.

**ELIZABETH TOWNSHIP MEETING MINUTES OF NOVEMBER 20, 2019 CONTINUED:**

**ITEM # 9** Mr. Sutherly said it is time to receive bids on the farmland rental at the Children’s Home property. Mr. Demmitt paid \$18,000.00 for 2019. A Motion by John R. Ryman, Seconded by William D. Sutherly to accept bids for 2020 farmland rent on Children’s Home Road up to 9:00 a.m. on December 30, 2019, and to open bids at the End of Year Meeting on December 30, 2019 at 9:00 a.m. VOTE: Mr. Sutherly-yes, Mr. Dilts-yes, Mr. Ryman-yes. John R. Ryman, President, declared the Motion carried. Nic Rice said he would post the notification for acceptance of bids and information, on the township Facebook page and the township website.

Mr. Ryman shared a quote of \$157.54 for a 4x3 sign Farm for Sale sign from Western Ohio Graphics. A Motion by John R. Ryman, Seconded by Greg D. Dilts to accept the quote of \$157.54 for a 4x3 Farm for Sale sign from Western Ohio Graphics. VOTE: Mr. Sutherly-yes, Mr. Dilts-yes, Mr. Ryman-yes. John R. Ryman. President, declared the Motion carried.

Mr. Sutherly said pipes were blown out at the Children’s Home. A door was found unlocked at the dormitory. When he went inside a couple of windows were open and some dead birds were inside. Mr. Dilts spoke to the K-9 deputies and they said it was unlocked when they arrived.

**ITEM # 10** With no other business to be transacted a Motion by John R. Ryman, Seconded by Greg D. Dilts to adjourn. The meeting adjourned 8:40 p.m.

**APPROVED DECEMBER 4, 2019**

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John R. Ryman, President

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William D. Sutherly, Trustee

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Greg D. Dilts, Vice President

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Mary Ann Mumford, Fiscal Officer

